



SchGo Engineered Products

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SQRs

SUPPLIER QUALITY REQUIREMENTS

Revision 8/2019

When specified on a SchGo Engineered Products' Purchase Order, the requirements, as stated herein, become a part of the purchase order issued by SchGo Engineered Products.

Failure to comply with these SQR'S could result in the rejection of and/or delay in payment for material supplied under the purchase order issued.



SUPPLIER QUALITY REQUIREMENTS

SQR-1 QUALITY SYSTEM REQUIREMENT

The supplier's quality system, as a minimum, must comply with the requirements as stated in the latest revision of the ISO-9001 Standard.

SQR-2 RIGHT-OF-ENTRY REQUIREMENT

By acceptance of this purchase order, the subcontractor grants to SchGo Engineered Products, its customer, and/or their customer, etc.; the right-of-entry for the purpose of examining work, materials, and records to insure conformance to contractual requirements. The supplier shall flow down this requirement to their sub-tiers.

SQR-3 PROCESS / MANUFACTURING APPROVAL REQUIRED

The process specification(s) indicated on our purchase order requires prior approval of your facility by our customer. Notify our Purchasing Department immediately if you are not an approved supplier or if there has been a change in your approval status.

SQR-4 SPECIAL PROCESS APPROVAL

Special process suppliers are responsible for compliance to the applicable specifications, including customer special process approval, whether the operation is performed within their facility or flowed down per the supplier's PO to the supplier's subcontractor.

SQR-5 MANDATORY SCHGO ENGINEERED PRODUCTS APPROVAL OF SUPPLIER CHANGES

When specified on individual Purchase Orders, SchGo Engineered Products requires the supplier to notify SchGo Engineered Products of any changes to supplier's product, processes or services.

SQR-6 SUBCONTRACTING WORK

The supplier is prohibited from subcontracting any portion of the work to be performed in the performance of this contract, without written buyer authorization.

SQR-7 SUPPLIER FLOW DOWN OF REQUIREMENTS TO SUB-TIER

When specified on individual Purchase Orders, SchGo Engineered Products requires the supplier to flow down to sub-tier suppliers the applicable requirements in the Purchase Order, including any key characteristics

SQR-8 INSPECTION REPORT REQUIRED

The supplier shall furnish a copy of the completed final acceptance dimensional inspection report, along with actual measurement data and Quality Control acceptance stamps/buyoff evidence, for each shipment of each item listed on this purchase order.



SQR-9 CHEMICAL AND PHYSICAL TEST REPORTS REQUIRED

The supplier shall furnish a copy of a certified test report with each shipment for each item listed on this purchase order. As a minimum, the test report shall include the following information:

For suppliers of components produced from metallic raw materials or raw metal material in any form, one of the following test reports shall accompany the shipment:

1. A certified copy of the actual producing mill's test report, or
2. A certified copy of an accredited laboratory's test report, or
3. A certified copy of the distributor's test report. These test reports must contain the following:
 - The name of the producing mill.
 - The material specification and revision level.
 - The raw material heat/lot number.
 - The actual quantitative results of all lot acceptance testing as required by the raw material specification (i.e. – chemical, physical, and metallurgical).
 - The ORIGINAL signature of an authorized mill, laboratory, or distributor representative.

NOTE: Unless specified otherwise on the P.O., typical test values are acceptable for all aluminum and copper alloys.

NOTE: In addition to the above, some type of traceability is required to be maintained between our purchase order, the supplier C of C, and the material test report.

SQR-10 CERTIFICATE OF CONFORMANCE REQUIRED

The supplier shall furnish a Certificate of Conformance (C of C) with each shipment of each item listed on this purchase order. As a minimum, the C of C shall include the following information:

A) For suppliers of components produced from metallic raw materials as well as raw metals in any form:

1. The SchGo Engineered Products purchase order number.
2. Part number and revision level.
3. A reference to all applicable specifications as listed on P.O. or drawings.
4. Quantity and U/M of items shipped.
5. Name and address of manufacturer/processor.
6. Date of Certification.
7. The statement: "WE HEREBY CERTIFY THAT ALL MATERIALS FURNISHED CONFORM TO ALL DRAWINGS, SPECIFICATIONS, PROCESSES, AND/OR OTHER REQUIREMENTS AS STATED ON THE ABOVE REFERENCED PURCHASE ORDER." (Reasonable variations of this statement are acceptable as long as the content concurs.)
8. The ORIGINAL signature of an authorized company representative.



SQR-10 CERTIFICATE OF CONFORMANCE REQUIRED (Continued)

B) For suppliers performing or subcontracting manufacturing/inspection processes such as: plating, anodize, chemfilm, x-ray, penetrant, heat treat, welding, etc.:

1. The SchGo Engineered Products purchase order number.
2. Part number and revision level.
3. Quantity and U/M of parts shipped.
4. Each process/test performed.
5. Each process specification and revision level.
6. For N.D.T.- each test specification and revision level.
7. For N.D.T.- each test acceptance standard, revision level, and acceptance level.
8. Process approval number if issued by a certifying agency.
9. Name and address of process/test source (if subcontracted).
10. Date of certification.
11. The statement: "WE HEREBY CERTIFY THAT ALL MATERIALS FURNISHED CONFORM TO ALL SPECIFICATIONS, DRAWINGS, OR OTHER REQUIREMENTS AS STATED ON THE ABOVE REFERENCED PURCHASE ORDER." (Reasonable variations of this statement are acceptable as long as the content concurs.)
12. The ORIGINAL signature of an authorized company representative.

SQR-11 NON-CONFORMING PRODUCT REPORTING

Any deviation to SchGo Engineered Products' requirements set forth in this Purchase Order shall be documented and submitted to SchGo Engineered Products for disposition prior to product shipment from supplier's facility.

SQR-12 RECORDS

The supplier shall maintain records of manufacturing, inspection, testing and traceability used in the performance of this contract. Records shall be maintained, in the appropriate medium, for a period not less than 2 years after the completion of this contract.

SQR-13 FOD (Foreign Object Debris)

Supplier shall ensure that proper measures are taken to prevent contamination, corrosion, damage, deterioration and invasion of foreign objects into the deliverable products.

SQR-14 SCHGO ENGINEERED PRODUCTS FURNISHED MATERIALS

Items manufactured under this purchase order agreement shall be fabricated from SchGo Engineered Products furnished material intended for the completion of this order only. The supplier shall not substitute, rework, or dispose of SchGo Engineered Products furnished material in any way, except as allowed for or instructed to do so in writing. Unused material must remain properly identified and returned with the last shipment of fabricated parts, unless instructed otherwise.



SQR-15 DOMESTIC MATERIAL REQUIREMENT & CONFLICT MINERALS

All material used for fulfilling this purchase order must be from domestic stock and wholly manufactured and processed within the borders of the UNITED STATES OF AMERICA. The BUY AMERICAN ACT, FAR 52.225-3, dated January 1989 (In accordance with FAR 25.109[d]), applies.

The “Dodd Frank Act” 2010, prohibits the purchasing of materials determined by the US Secretary of State to be financing the conflict in the DRC and adjoining countries. In compliance, SchGo Engineered Products fully supports this act and will not purchase material and parts which violates its intent. In addition SchGo Engineered Products purchasing flows this requirement to appropriate suppliers.

SQR-16 CALIBRATION

The supplier shall provide and maintain a calibration system that meets at least one of the following requirements, as currently amended, in the performance of this contract.

- MIL-STD-45662A “Calibration System Requirements”
- ISO 17025 “Calibration System Requirements
- ANSI/NCSL Z540-1 “American National standard for Calibration”

SQR-17 COUNTERFEIT PARTS PREVENTION

The supplier shall ensure that shipment of counterfeit or suspect parts is strictly prohibited.

SQR-18 EMPLOYEE AWARENESS

The supplier shall ensure that their employees are aware of:

- their contribution to product or service conformity;
- their contribution to product safety;
- the importance of ethical behavior.

END